

**LIMITED TENDER NOTICE**

Sealed Tenders are hereby invited by **The Commandant, 9 Bn NDRF, Bihta, Post: Bihta (Patna)- 801103** from registered firm/supplier on behalf of the President of India for procurement of **DURRIES COTTON** for **9 Bn, National Disaster Response Force, Bihta, Patna**. Estimated cost of Stores is Rs. **2,00,000/-** (Rupees Two Lakh) only.

**INSTRUCTIONS FOR BIDDERS & CONDITIONS OF CONTRACT**

- 1) Sealed Tenders along with product details in a two bid systems are to be deposited in the Tender Box placed in the office of the Commandant. 9 Bn NDRF, Bihta, Post- Bihta (Patna)- 801103, on or before **10 August'2016 at 1200 HRS**. The Tender received after scheduled time will not be entertained.
- 2) Envelops should be super scribed with the Tender No. and Date or TENDER OF DURRIES COTTON
- 3) Tenders will be opened in the presence of the bidders on **10 August' 2016 WEDNESDAY at 1600 HRS** by a duly approved Board of Officers/ TPC.
- 4) Improper or incomplete Tenders or Tenders without specifications will be rejected.
- 5) All tenders are to be accompanied with a Demand Draft of Rs. **4,000/-** (Rupees Four thousand) only drawn in favour of the Commandant 9 Bn NDRF, at **SBI, Bihta, (code No: 1217)**. This is to be retained as Earnest Money from the bidders. Only SSI firms registered with NSIC or DG&D are exempted from tender cost. However their registration must be valid on the tender opening dates.
- 6) Tender received without the required Bank Drafts (Tender Cost) will be liable for rejection.
- 7) No interest shall be payable by the purchaser on the earnest money deposited by tenderer.
- 8) Purchase Price Reference  
The Purchaser reserve the option to give a purchase/price preference to offers from public sector unit and SSI units over other firms in accordance with the policies of the Govt. of India from time to time.
- 9) Penalty for delay in supply and liquidated Damage
  - (i) Penalty @ 0.5% per week or part thereof of the contract value shall be levied for delay in supply subject to a maximum of 10% in the form of LD.
  - (ii) In case the firm does not complete the supply within the delivery period, action will be taken against the firm as per Para 15.7 of DGS&D Manual and Para 14.7 (i) of Ministry of Commerce, Deptt of Supply of the General condition of the contract.
- 10) Exemption from Duties /Taxes
  - (i) Customs and/ or any other exemption certificate will not be given unless applicable on production of Govt Notifications in this regard through a formal request from the Tenderers.
- 11) Bank Drafts of unsuccessful bidders will be returned after the completion of the bidding process.
- 12) Cost of the product and taxes should be written separately. "FOR" of the product will be campus of 9 BN NDRF, Bihta (Patna)
- 13) All tenders without detailed product specifications will be rejected.
- 14) **The tender process will be in TWO BID SYSTEM under rule GFR 152. In the first cycle only product specification conforming to the specifications will be selected further only quotations of tenders whose product specifications have been selected, will be entertained.**

15) All bidders are requested to submit their offers in three covers as under:-

F/ COVER	:	This cover should contain following documents.
	i	Technical Bid duly sealed & stamped by the firm.
	ii	Financial Bid duly sealed & stamped by the firm.
	iii	Earnest Money Deposit of Rs. 4,000/-.
	iv	Photocopy of PAN Card.
	v	Photocopy of TIN No. allotted by State Government.
	vi	This cover should be super scribed with the Tender No., Name of stores and due date of opening of tender.
	vii	The address of the tenderer should be written on the lower left corner of the envelope.

Second Cover	:	<b>TECHNICAL BID</b> - should contain following documents.
	i	Technical specification of the items.
	ii	Proof of ISO certification, if any.
	iii	Quality Control system, if any.
	iv	Warranty/ Guarantee, if any.
	v	Any other additional information regarding technical specification of the item which the tenderer wants to submit as regards to name of brand/manufacturer/ experience & expertise etc.
	vi	Proof of supplying similar items to other Govt. departments if any.
	vii	After Sales & Service, if any, offered by the firm.
	viii	This cover is super scribed as "Technical Bid for supply of <b>DURRIES COTTON</b>
	ix	Certificate regarding Quality control system of the items being supplied.

Third Cover	:	<b>FINANCIAL BID</b> - should contain following documents.
	i	Rate quoted by the firm which should be on firm price basis.
	ii	Details of the rate, taxes, duties, discount if any quoted by the tenderer.
	iii	The rate must not under any circumstances be altered.
	iv	Rate so offered should be entered in words as well as in figures.
	v	FOR & terms of delivery.
	vi	Rate quoted should be valid up to the end current financial year i.e.2016-17 which should be clearly accepted in the Financial Bid which may be further extended with the concurrence of the firm.
	vii	In case of authorized suppliers, price list of principle supplier has to be attached with "Financial Bid".
	viii	This cover be super scribed as Financial Bid for supply of <b>DURRIES COTTON.</b>

(Only the second cover shall be opened on the date of opening. Price bids of only those firms will be considered for tender opening whose offer is complete in all respect and the tender samples submitted by them are approved/qualified).

16) All tenders are to be accompanied with a copy of the Sales Tax Registration, VAT Registration of the firm & Xerox copy of PAN Card and ECS mandate form.

17) **Successful bidders will have to supply the Goods within 90 days of placement of Supply Order by this office, On intimation they are required to provide advance sample before placement of supply order or supplying the whole consignment for assessment and also deposit 10% of the amount of total cost of goods as security deposit by Bank Draft, which will be returned after full and satisfactory supply of the goods.**

18) **In case Security amount is not deposited by the successful bidder within the stipulated time irrespective of any reason, after placing of AT/ supply order, EMD could be permanently forfeited and AT/ Supply order would become liable for cancellation at the risk of the Firm.**

